



VACANCY: 2 X TRUSTEE

Sizwe Medical Fund (the Scheme) invites applications from interested, experienced and qualifying candidates to serve as trustees.

Background

Sizwe Medical Fund has a rich and interesting history. Sizwe's original aim was to address the disparities that left Black people in South Africa without proper healthcare. The fund was started in 1978 by a group of mainly Black doctors to provide healthcare solutions to the under serviced communities. Key focus is to provide affordable medical aid cover for all South Africans. The Scheme has approximately 46 000 principal members and sound financial reserves. It has, for the past five years, been accorded A+ credit rating by the Global Credit Ratings ("GCR"). A Board of Trustees ("BoT") consisting of 10 members oversees Sizwe Medical Fund. In terms 19 of the Scheme's rules eight members are elected at the annual general meeting of members of the Fund. The BoT then appoints two members to balance skills on the board. Presently, as a result of the retirement of two of the appointed trustees, the Board is looking for two individuals with medical and actuarial science skills respectively.

Role Description:

Sizwe Medical Fund is currently seeking to recruit two (2) Trustees to its Board. The candidates will be required to fulfil the following roles:

- Legally responsible for the direction of the Scheme and act in the interests of the beneficiaries when dealing with Scheme's matters.
- Ensure a sound medical scheme governance philosophy and through policies and practices that maximise the BOT's overall focus, effectiveness, efficiency and performance.
- Direct the management of the Scheme activities either by a third-party administrator or internally.
- Ensure that the Rules, operation and administration of the Scheme comply with the provisions of the Medical Schemes (Act) and all other applicable laws.
- Take all reasonable steps to protect the confidentiality of medical records concerning any Member's state of health.
- Ensure that adequate and appropriate information is communicated to the Members regarding their rights, benefits, contributions and duties in terms of the Rules.
- Take all reasonable steps to ensure that contributions are paid timeously to the Scheme in accordance with the Act and Rules.

Requirements:

Interested candidates must meet the following minimum requirements:

Candidate criteria 1

- MBChB degree with adequate experience in the Medical Scheme sector.
- Registered with the relevant professional body.

Candidate criteria 2:

- Bachelor's Degree in Actuarial Science, Chartered Accountant (CA(SA)) and/or, Financial Management or Banking qualifications with adequate experience in the medical scheme sector.
- Registered with the relevant professional body.

Additional Requirements

Please submit a comprehensive Curriculum Vitae (CV) and a covering letter which must clearly outline why you qualify to be a candidate in terms of the stated qualifying requirements to responses@sizwemedfund.co.za

Closing date: **31 December 2018 at 16H00**

Applicants who have not received feedback within 4 weeks of the closing date must consider their applications as unsuccessful.